



ULCOMBE PARISH COUNCIL

Parish Office C/o 16 Chaplin Drive, Headcorn, TN27 9TN

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Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at Ulcombe Village Hall on Thursday, 1 August 2024 at 7.15pm.

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

(Parish Clerk)

25 July 2024

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Declaration of Changes to the Register of Interests.
 - (c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.
 - (d) Requests for Dispensations.
 - (e) Declarations of Lobbying.
 - (f) To confirm whether anyone in attendance intends to record or film the meeting.
2. Public Session (Meeting adjourned – minute book closed). Chairman to invite members of the public to speak on any items on the agenda only. The duration of speaking time will be at the Chairman's discretion.
3. To resolve that the minutes of the Council Meeting held on 11 July 2024 be taken as read, confirmed as a correct record and signed by the Chairman.
4. County Councillor and Borough Councillor Reports.
5. To receive an update about progress of resolutions from the last meeting. (Information Only)
6. **Planning**
 - (a) To consider any planning applications received for consideration up to the date of the meeting.
 - (b) To receive a notice of appeal against an enforcement notice.
Appeal against enforcement notice: Without planning permission, the material change of use of the Land for a residential use including the stationing of caravans and associated paraphernalia and operational works including the laying of hard standing, plainings / shingle and subterranean features. at The Meadows Lenham Road Headcorn Kent TN27 9LG MBC reference 24/500102/ENF PINS reference: APP/U2235/C/24/3347386

(c) To note planning decisions received from the Borough Council on recent applications.

7. **Finance**

(a) To note Receipts of Income.

(b) To authorise Payments listed on the schedule.

(c) To receive the bank reconciliation.

8. **Correspondence**

(a) To receive notification of the KALC Finance Conference being held on 17 September 2024.

9. **AED Defibrillator**

(a) To agree for the purchase and installation of a second defibrillator to be placed at Wents Garage, Ulcombe Hill.

(b) To agree the purchase of a set of children's pads for the existing defibrillator.

10. **Village Hall**

(a) To consider the draft Memorandum of Agreement between the Parish Council and the Village Hall Management Committee.

11. **Play Area/Recreation Ground**

(a) To receive and review the ROSPA Play Area Annual Inspection Report.

(b) To review a quote for the provision of a metal handrail and cladding to the Football Club toilet facilities.

12. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

13. **Part 2** Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.

(a) Update on the files handover and agree on the next steps if required.