



ULCOMBE PARISH COUNCIL

Parish Office: C/o 16 Chaplin Drive, Headcorn TN27 9TN
Telephone: 07944 668802 Email: clerk@ulcombeparishcouncil.co.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at Ulcombe Village Hall on Thursday, 6 February 2025 at 7.15pm.

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

(Parish Clerk)

31 January 2025

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Declaration of Changes to the Register of Interests.
(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.
(d) Requests for Dispensations.
(e) Declarations of Lobbying.
(f) To confirm whether anyone in attendance intends to record or film the meeting.
2. Public Session (Meeting adjourned – minute book closed). Chairman to invite members of the public to speak on any items of village concern. The duration of speaking time will be at the Chairman's discretion.
3. To resolve that the minutes of the Council Meeting held on 9 January 2025 be taken as read, confirmed as a correct record and signed by the Chairman.
4. County Councillor and Borough Councillor Reports.
5. To receive an update about progress of resolutions from the last meeting. (Information Only)
6. **Planning**
 - (a) To consider any planning applications received for consideration up to the date of the meeting.

24/504858/FULL: Annies Garden Plot 2 The Meadows Lenham Road Headcorn Kent TN27 9LG
Change of use of land to provide a single pitch, comprising a static home and touring caravan pitch, for residential use by Gypsies or Travellers within an existing Gypsy and Traveller site (Part Retrospective).

APPLICATION REF: 25/500031/FULL PROPOSAL: Erection of two storey rear extension. Removal of chimney. ADDRESS: Constance Villa Pye Corner Ulcombe Kent ME17 1EF

APPLICATION REF: 25/500125/FULL PROPOSAL: Erection of a general-purpose agricultural building for storage of hay and machinery. ADDRESS: Southover Manor Lenham Road Ulcombe Kent ME17 1LT

APPLICATION REF: 25/500242/FULL PROPOSAL: Erection of a part first floor, part two storey front infill extension to create a new lobby and enlarged master bedroom, including 2no. dormers to east and west elevations to match the existing, alterations to fenestration, and tiled roof with roof window to existing conservatory. ADDRESS: Cowslip Cottage Windmill Hill Ulcombe Kent ME17 1LP

- (b) To note any planning appeals received.
- (c) To note planning decisions received from the Borough Council on recent applications.
- (d) To consider and agree to produce a Parish Infrastructure Investment Plan.
- (e) To receive an email from Jarvis Homes to arrange a meeting for an update on their proposals.

7. Finance

- (a) To note Receipts of Income.
- (b) To authorise Payments listed on the schedule.
- (c) To receive the bank reconciliation.

8. Correspondence

- (a) To receive an email from Maidstone CAN regarding 'Maidstone's Big Day Out' taking place on 14 June 2025.

9. Housing Need Survey – Confirmation of a meeting to be held with Maidstone Borough Council on 7 February 2025 to discuss this issue further.

10. Kent Highways

- (a) To receive an update on the Kent Highways Improvement Plan.
- (b) To agree to contact Kent Highways regarding kerb protection of the island on Eastwood Road/Headcorn Road.
- (c) To agree to contact Kent Highways to seek permission on whether a salt bin can be placed at the junction of Windmill Hill and the Lenham Road.
- (d) To agree to contact Kent Highways to seek permission for the placement of either one or two silhouettes of the Royal British Legion 'Unknown Tommy and Women in War'.

11. Play Area/Recreation Ground

- (a) To receive a play area inspection report.
- (b) Play Area Refurbishment Project and to agree on the way forward.

12. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Part 2 Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.

13. Enforcement Issues.

14. Update on document retention matter.