

# ULCOMBE PARISH COUNCIL

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## Minutes of the Meeting held on Thursday, 1 August 2024 at 7.15pm at Ulcombe Village Hall.

Those Present: Cllr Titchener (Chairman), Cllr Charlton, Cllr Diamond, Cllr Sharp.  
SLCC Locum Clerk: Helen Anderson

There were no residents present. Maidstone Borough Councillor, Z Trzebinski.

1. **(a) Apologies for absence** Cllr Barlow and Cllr Boland.  
**(b) Declarations of Changes to the Register of Interests** There were no changes to the register of interests.  
**(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda** There were none received.  
**(d) Requests for Dispensations** No requests were made.  
**(e) Declarations of Lobbying** Cllr Sharp on Item 10.  
**(f) Intention to record or film the meeting** Cllr Titchener recorded the meeting.
2. **Public Session**  
There were no members of the public present.
3. **The Minutes** of the meeting held on 11 July 2024. It was RESOLVED that the minutes were taken as a read and confirmed as a correct record and signed by the Chairman.
4. **County Councillor** – A written report was received. It was noted that a small amount of funding was available from her Member’s Grant to go towards a project within the Parish.

**Borough Councillor Report** –Cllr Trzebinski gave a short report.

5. **To receive an update about progress of resolutions from the last meeting.**
  1. A meeting has been arranged with a tree surgeon for a site visit on Saturday, 17 August 2024 at 10am.
  2. The Declaration of Acceptance Book has now been purchased.
  3. A Parish Council Surgery table at the Community Breakfast is planned for Saturday, 21 September 2024.

## 6. **Planning**

(a) The following prior notification was noted:-

24/502971/AGRIC Prior notification for erection of 1no. new agricultural building for hay, feed and farm machinery storage. For its prior approval to: - Siting, design and external appearance. Southover Manor Lenham Road Ulcombe Kent ME17 1LT. It was RESOLVED to submit a comment.

(b) The following planning appeals were considered by the Council at the meeting:-

Appeal against enforcement notice: Without planning permission, the material change of use of the Land for a residential use including the stationing of caravans and associated paraphernalia and operational works including the laying of hard standing, plainings / shingle and subterranean features. at The Meadows Lenham Road Headcorn Kent TN27 9LG MBC reference 24/500102/ENF PINS reference: APP/U2235/C/24/3347386. It was RESOLVED to submit a comment by the deadline of 21 August 2024.

Notification of Appeal Lodged with the Planning Inspectorate. Proposal: Change of use of land to allow stationing of 9no. mobile homes for gypsy/traveller occupation with associated amenity blocks, hard and soft landscaping and parking. Location: Golden Oaks Pye Corner Ulcombe reference(s) APP/U2235/W/24/3348657. Our reference 24/501404/FULL. PINS reference: APP/U2235/W/24/3348657. It was RESOLVED to submit a comment by the deadline of 3 September 2024.

(c) The following planning decisions by Maidstone Borough Council were noted:-

APPLICATION REFERENCE: 24/501629/FULL PROPOSAL: Section 73 - Application for removal of the Planning Inspector's Appeal decision Condition 8 (Holiday accommodation occupation period) pursuant to 22/504521/FULL for - Use of land for the stationing of holiday log cabins (13 twin unit caravans) and associated bases, roads, lighting and drainage details, plus use of existing vehicular access on to Pye Corner. ADDRESS: Land Adjacent to Neverend Farm Pye Corner Ulcombe Kent ME17 1EF – **REFUSED (opposed by UPC and refused by the MBC Planning Committee on 18 July 2024)**

APPLICATION REF: 24/501951/FULL PROPOSAL: Demolition of existing conservatory and erection of a single storey side and rear extension. Extension to two existing second floor rear dormers to form one. ADDRESS: Nut Tree Cottage Lenham Road Kingswood Kent ME17 1LX. **PERMITTED**

## 7. Finance

(a) Receipts of Income – No receipts of income were received.

(b) It was RESOLVED to agree that the following payment was made:-

002426	Playsafety Ltd	ROSPA Play Area Inspection	122.40
002427	Mazars LLP	External Audit Fee 2023	252.00
002428	SLCC Enterprises	SLCC Locum Fees June 2024	1236.18
002429	H Anderson	Expenses	239.05
Total			£1,849.63

- (c) The Bank Reconciliation was presented at the meeting. The closing balance per the cash book as at 18 July 2024 was £31,700.19 for the deposit account and £37,222.55 for the main current account.

8. **Correspondence**

- (a) Notification had been received from KALC regarding a finance conference being held on 17 September 2024.

9. **AED Defibrillator**

- (a) It was RESOLVED to purchase and install a second defibrillator at Wents Garage, Ulcombe Hill. County Councillor Prendergast informed that funding from her Member Grant is available. It was RESOLVED for the clerk to contact Cllr Prendergast and express our gratitude for offering to contribute financially to this project.
- (b) It was RESOLVED to purchase a set of children's pads for the existing defibrillator.

10. **Village Hall**

- (a) Councillors considered a draft Memorandum of Agreement between the Parish Council and the Village Hall Management Committee. It was RESOLVED to forward comments made to the Chairman of the Village Hall Management Committee for further consideration.

11. **Play Area/Recreation Ground**

- (a) The ROSPA play area inspection report has been received and is being reviewed by Cllr Barlow to tie in with the play area renovations project.
- (b) It was RESOLVED to agree a quote for the provision of a metal handrail and cladding to the football club toilet facilities.

12. **Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the September 2024 meeting.**

Cllr Titchener reported on the Ward Cluster Meeting and the KALC Maidstone Committee meeting.

16. **Public Bodies (Admission to Meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.**

- (a) The handover of some more files has been received and duly noted.

The Meeting closed at 9.20pm

**Approved by:**

**Date:**