



ULCOMBE PARISH COUNCIL

Parish Office: C/o 16 Chaplin Drive, Headcorn TN27 9TN
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Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at Ulcombe Village Hall on Thursday, 4 September 2025 at 7.15pm.

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

(Parish Clerk)

29 August 2025

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Declaration of Changes to the Register of Interests.
(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.
(d) Requests for Dispensations.
(e) Declarations of Lobbying.
(f) To confirm whether anyone in attendance intends to record or film the meeting.
2. Public Session (Meeting adjourned – minute book closed). Chairman to invite members of the public to speak on any items of village concern. The duration of speaking time will be at the Chairman's discretion.
3. To resolve that the minutes of the Council Meeting held on 7 August 2025 be taken as read, confirmed as a correct record and signed by the Chairman.
4. County Councillor and Borough Councillor Reports.
5. To receive an update about progress of resolutions from the last meeting. (Information Only)
 - (a) Play Area Repair/Renovation
 - (b) South East Water Issues
 - (c) Reinstatement of the Church Farm Letter Box
6. **Planning**
 - (a) To consider any planning applications received for consideration up to the meeting date including:-

APPLICATION REF: 25/503249/FULL PROPOSAL: Erection of a first floor rear extension. ADDRESS: Southover Manor, Lenham Road, Ulcombe, Kent ME17 1LT.

APPLICATION REF: 25/503104/FULL PROPOSAL: Erection of single storey side extension. ADDRESS: Four Oaks, Headcorn Road, Ulcombe, Kent ME17 1HD

- (b) To note any planning appeals received.
- (c) To note planning decisions received from the Borough Council on recent applications.

7. Finance

- (a) To note Receipts of Income.
- (b) To authorise Payments listed on the schedule.
- (c) To receive the bank reconciliation.
- (d) To receive the conclusion of audit for the year ended 31 March 2025 and to resolve any actions identified (if any) to be taken.
- (e) To note NALC Salary Awards for 2025/2026

8. General Power of Competence – to agree to adopt this power from September 2025 until the AGM in May 2026.

9. Correspondence

- (a) To receive notification of Maidstone Parish Conference on 10 November 2025.

10. Kent Highways - To receive an update on the Kent Highways Improvement Plan.

11. Play Area/Recreation Ground

- (a) To receive a play area inspection report.
- (b) Signage Review

12. A report on any external meetings attended by Councillors.

13. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.