



ULCOMBE PARISH COUNCIL

Parish Office: C/o 16 Chaplin Drive, Headcorn TN27 9TN
Telephone: 07944 668802 Email: clerk@ulcombeparishcouncil.co.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at Ulcombe Village Hall on Thursday, 3 April 2025 at 7.15pm.

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

(Parish Clerk)

27 March 2025

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Declaration of Changes to the Register of Interests.
(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.
(d) Requests for Dispensations.
(e) Declarations of Lobbying.
(f) To confirm whether anyone in attendance intends to record or film the meeting.
2. Public Session (Meeting adjourned – minute book closed). Chairman to invite members of the public to speak on any items of village concern. The duration of speaking time will be at the Chairman's discretion.
3. To resolve that the minutes of the Council Meeting held on 6 March 2025 be taken as read, confirmed as a correct record and signed by the Chairman.
4. County Councillor and Borough Councillor Reports.
5. To receive an update about progress of resolutions from the last meeting. (Information Only)
6. **Planning**
 - (a) To consider any planning applications received for consideration up to the meeting date including:-

25/501067/PNQCL Prior notification for the change of use of 2no. buildings and any land within their curtilage from agricultural to 2no. dwellinghouses and associated operational development. For its prior approval to: - Transport and Highways impacts of the development. - Noise impacts of the development. - Contamination risks on the site.- Flooding risks on the site. - Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change from agricultural use to C3 (dwellinghouses). - Design and external appearance impacts on the building. - Provision of adequate natural light in all habitable rooms of the

dwellinghouses. ADDRESS: Farm Buildings South of Mansion House Barns Crumps Lane Ulcombe Kent ME17 1EX

(b) To note any planning appeals received.

Notification of Appeal Lodged with the Planning Inspectorate Proposal Reference Number APP/U2235/W/25/3361969. Retrospective application for siting of 2(no) static caravan for residential use by gypsy/traveller families, on existing lawful site with approval for 7(no) gypsy/traveller pitches (with each pitch having no more than 2(no) caravans to be stationed at any time of which only 1(no) caravan shall be a static caravan), as allowed at appeal under ref: APP/U2235/W/15/3053100 (15/500326/FULL). Location: Plumtree Park Pye Corner Ulcombe.

(c) To note planning decisions received from the Borough Council on recent applications.

7. Finance

(a) To note Receipts of Income.

(b) To authorise Payments listed on the schedule.

(c) To receive the bank reconciliation.

(d) End of Year Budget Review for the Financial Year ending 31 March 2023.

(e) Annual Return Governance Statement (Section 1) – Effectiveness of the system of internal control.

(1) To consider the findings of the review.

(2) To approve the Annual Governance Statement.

(f) Annual Return Accounting Statements (section 2)

(1) To consider the Accounting Statement

(2) The Chairman to sign and date the accounting statement.

(g) To receive a grant application from Kent Air Ambulance.

(h) To consider the opening of a CCLA Public Deposit Fund Account.

8. Correspondence – To consider any items received.

9. Parish Infrastructure Plan

(a) To agree the proposed wish list before a questionnaire/survey is drafted.

10. Kent Highways

(a) To receive an update on the Kent Highways Improvement Plan.

11. Play Area/Recreation Ground

(a) To receive a play area inspection report.

12. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.