



ULCOMBE PARISH COUNCIL

Parish Office: C/o 16 Chaplin Drive, Headcorn TN27 9TN
Telephone: 07944 668802 Email: clerk@ulcombeparishcouncil.co.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at Ulcombe Village Hall on Thursday, 2 October 2025 at 7.15pm.

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

(Parish Clerk)

26 September 2025

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Declaration of Changes to the Register of Interests.
(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.
(d) Requests for Dispensations.
(e) Declarations of Lobbying.
(f) To confirm whether anyone in attendance intends to record or film the meeting.
2. Public Session (Meeting adjourned – minute book closed). Chairman to invite members of the public to speak on any items of village concern. The duration of speaking time will be at the Chairman's discretion.
3. To resolve that the minutes of the Council Meeting held on 4 September 2025 be taken as read, confirmed as a correct record and signed by the Chairman.
4. County Councillor and Borough Councillor Reports.
5. To receive an update about progress of resolutions from the last meeting. (Information Only)
(a) Play Area Repair/Renovation
6. **Planning**
(a) To confirm receipt of Certificate B Notice Under Article 13 of the Town and Country Planning (Development Management Procedure) Order 15. Land at Eastwood Road, Ulcombe. Submission of Full Application by Esquire Developments and (b) to consider the implications that the proposals would have on the recreation ground.

(b) To consider any planning applications received for consideration up to the meeting date including:-

APPLICATION REF: 25/503621/FULL PROPOSAL: Erection of side extension to existing double garage/workshop on existing hardstanding. ADDRESS: Shiloh Lenham Road Harrietsham Kent ME17 1NA.

- (c) To note any planning appeals received.
- (d) To note planning decisions received from the Borough Council on recent applications.
- (e) To receive an update from Jarvis Homes on their future planning application.

7. Finance

- (a) To note Receipts of Income.
- (b) To authorise Payments listed on the schedule.
- (c) To receive the bank reconciliation.
- (d) Quarterly Budget

8. .Gov.UK Website Domain & Email Address – to agree to transfer the website to a .gov.uk domain and to take 1 email address with a **.gov.uk** for the clerk at a cost of £2.49 per month for the time being with Hugofox.

9. Correspondence

- (a) To receive notification of the KALC Community Awards 2026.
- (b) To receive notification of the KALC AGM on 22 November 2025
- (c) To receive notification from Ulcombe Village Hall Management Committee regarding the siting of a 'In-Post' Parcel Hub at the Village Hall (information only).

10. Kent Highways - To receive an update on the Kent Highways Improvement Plan.

11. Play Area/Recreation Ground

- (a) To receive a play area inspection report.
- (b) To receive notification that Headcorn Football Club will not be using the ground for the 2025/2026 season.

12. A report on any external meetings attended by Councillors.

13. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Part 2 Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.

14. Planning Enforcement