



ULCOMBE PARISH COUNCIL

Parish Office C/o 16 Chaplin Drive, Headcorn, TN27 9TN

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Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at Ulcombe Village Hall on Thursday, 7 November 2024 at 7.15pm.

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.


(Parish Clerk)

31 October 2024

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

1.
 - (a) Apologies for absence received and confirmed by the Council.
 - (b) Declaration of Changes to the Register of Interests.
 - (c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.
 - (d) Requests for Dispensations.
 - (e) Declarations of Lobbying.
 - (f) To confirm whether anyone in attendance intends to record or film the meeting.
2. Public Session (Meeting adjourned – minute book closed). Chairman to invite members of the public to speak on any items on the agenda only. The duration of speaking time will be at the Chairman's discretion.
3. To resolve that the minutes of the Council Meeting held on 3 October 2024 be taken as read, confirmed as a correct record and signed by the Chairman.
4. County Councillor and Borough Councillor Reports.
5. To receive an update about progress of resolutions from the last meeting. (Information Only)
6. **Planning**
 - (a) To consider any planning applications received for consideration up to the date of the meeting.
 - (b) To note any planning appeals received.
 - (c) To note planning decisions received from the Borough Council on recent applications.

(d) Notification of the Maidstone Gypsy, Traveller and Travelling Showpeople Development Plan Document – Preferred Approaches (Regulation 18b) Consultation. Deadline for comments is 12 December 2024.

7. **Finance**

- (a) To note Receipts of Income.
- (b) To authorise Payments listed on the schedule.
- (c) To receive the bank reconciliation.
- (d) Notification of NALC pay scales for the period 2024/2025.
- (e) To sign a direct debit form for the Pavilion electricity contract.

8. **Correspondence**

- (a) An email from Kent Highways regarding a Highway Improvement Plan meeting.
- (b) To receive notice of the KALC AGM being held on 30 November 2024.
- (c) To receive notification of a Government Consultation on 'Enabling remote attendance and proxy voting at local authority meetings'.
<https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings>.

9. **KCC Notice of Claimed Public Rights of Way C442, C443 & C444 Informal Consultation – Ulcombe** Re: The Wildlife and Countryside Act 1981 – Section 53 Three claimed public footpaths in woodland known as Birch Woods, Maidstone. C442 - Claimed Public Footpath from Public Footpath KH329 to KH329 circular route through centre of ancient woodland known as Birch Woods. C443 - Claimed Public Footpath through centre of Birch Woods from Public Footpath KH329 to Public Footpath KH330. C444 - Claimed Public Footpath from Public Footpath KH329 to KH329, circular outer path at edge of woodland known as Birch Woods. Three applications have been submitted under Section 53 of the Wildlife and Countryside Act 1981 that the Definitive Map of Public Rights of Way should be modified by adding the public footpaths as noted above, on the basis of the public having used the routes for an uninterrupted period of 20 years. Comments to be received before 29 November 2024.

10. **KALC Maidstone Model Code of Conduct** – to review and comment on the draft code of conduct.

11. **Village Hall**

- (a) To receive an email from Ulcombe Village Hall Management Committee regarding a grant towards surface repairs to the car park entrance.

12. **Play Area/Recreation Ground**

- (a) To receive a play area inspection report.
- (b) Update on play area upgrade.

13. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

14. **Part 2 Exclusion of Public and Press** – In accordance with Section 1(2) of the Public Bodies (Admission to meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.

Update on document retention.