



ULCOMBE PARISH COUNCIL

Parish Office: C/o 16 Chaplin Drive, Headcorn TN27 9TN
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Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at Ulcombe Village Hall on Thursday, 5 June 2025 at 7.15pm.

All members of the Council are summoned to attend to consider and resolve upon the business to be discussed. The agenda is set out below.

(Parish Clerk)

29 May 2025

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Declaration of Changes to the Register of Interests.
(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.
(d) Requests for Dispensations.
(e) Declarations of Lobbying.
(f) To confirm whether anyone in attendance intends to record or film the meeting.
2. Public Session (Meeting adjourned – minute book closed). Chairman to invite members of the public to speak on any items of village concern. The duration of speaking time will be at the Chairman's discretion.
3. To resolve that the minutes of the Council Meeting held on 8 May 2025 be taken as read, confirmed as a correct record and signed by the Chairman.
4. County Councillor and Borough Councillor Reports.
5. To receive an update about progress of resolutions from the last meeting. (Information Only)
6. **Planning**
(a) To consider any planning applications received for consideration up to the meeting date including:-

Application: 25/501997/FULL Address: Vale End The Meadows Lenham Road Headcorn Kent
Proposal: Part Retrospective application for change of use of land for the stationing of 2no. static mobile homes, 1no. touring caravan and erection of a day room for Gypsy/Traveller occupation.

- (b) To note any planning appeals received.

Notification of Appeal Lodged with the Planning Inspectorate Proposal Reference Number APP/U2235/W/25/3365827 (Planning application Ref: 24/501759/FULL). Proposal: Change of use of land for the siting of 2no. static caravans, 2no. touring caravans and erection of 2no. day rooms for Gypsy/Traveller use with associated parking (part retrospective). Location: Plot 1 The Meadows Lenham Road Headcorn.

- (c) To note planning decisions received from the Borough Council on recent applications.

7. Finance

- (a) To note Receipts of Income.
- (b) To authorise Payments listed on the schedule.
- (c) To receive the bank reconciliation.

8. Correspondence

- (a) To receive contact details for Ulcombe School in the event of an emergency situation after school hours.

9. Kent Highways

- (a) To receive an update on the Kent Highways Improvement Plan.

10. Flooding – To receive a flood mitigation paper from a local resident.

11. Play Area/Recreation Ground

- (a) To receive a play area inspection report.
- (b) To consider an application to use the recreation ground for a fundraising summer event on Saturday, 23 August 2025.
- (c) To consider a quote for the play area renovation/repairs.
- (d) To receive a quote for the investigation of the football field drainage.

12. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.

Part 2 Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.

- 13.(a) To allow exploration on whether land that has come up for sale would be available as a smaller plot for use as an additional recreational area/dog walking field.
- (b) To allow exploration of funding streams available.